

# Los Angeles County Development Authority

## CERTIFIED STATEMENT OF FAMILY OBLIGATIONS

All information requested by this agency is required to determine initial and/or continued eligibility for participation in a Housing Assistance program. You must follow all obligations if you wish to remain eligible for housing assistance.

### The Family shall:

- 1) Perform all its obligations under the program.
- 2) Report all income from all sources, as required by the Los Angeles County Development Authority (LACDA).
- 3) Report all changes in earned income and unearned income, assets, expenses, full-time student status, and family circumstances within 10 calendar days of the date the change takes effect. The composition of the assisted family residing in the unit must be approved by LACDA. The family must:
  - a) Report the birth, adoption, or court-awarded custody of a child;
  - b) Request LACDA approval to add any other family member; and
  - c) Promptly notify LACDA when a family member no longer lives in the unit.

If LACDA gives approval, a live-in aid or a foster child may live in the unit. Failure to report changes, making false reports, and/or allowing unauthorized people in the unit is cause for immediate termination from the program.

- 4) Supply any information that LACDA or the U.S. Department of Housing and Urban Development (HUD) determines is necessary in the administration of the program. Information supplied by the family must be true and complete. Information includes any requested certification, release, or other documentation, including:
  - a) Information requested by LACDA or HUD for use in a regularly scheduled or interim determination of family income and composition;
  - b) Required evidence of citizenship or eligible immigration status; and
  - c) Disclosure and verification of Social Security numbers.

The family must also come to any scheduled briefing or counseling appointments.

- 5) Maintain the rental unit. The family is responsible for any violation of Housing Quality Standards resulting from:
  - a) Failure to pay for tenant-paid utilities;
  - b) Failure to furnish required stove and or refrigerator to be provided by family; or
  - c) Damage to the unit or grounds by the family or guests beyond normal wear and tear.
- 6) The family must allow the LACDA and/or owner to inspect the unit at reasonable times and after reasonable notice and allow the property owner/manager access to the unit to make repairs. You must be present at the inspection. Failure to be present may result in the loss of your housing assistance subsidy.
- 7) Comply with the lease. The family may not commit any serious or repeated violations of the lease.
- 8) Notify LACDA and the owner, in writing, at least 30 days before vacating the dwelling unit. If the family receives an eviction or termination notice from the owner, the family must contact its LACDA representative immediately and give a copy of the notice to LACDA.
- 9) Cooperate with LACDA in finding another unit when the family's subsidy size changes.
- 10) Pay only the amount authorized by LACDA on the approved lease. Any amount paid by the family other than the authorized amount is considered an illegal side payment and is cause for termination of the housing assistance subsidy. Additional payments for other amenities may be authorized by LACDA only.
- 11) Use the dwelling unit primarily for residential purposes. The family shall use the dwelling unit as the family's only place of residence, and shall not sublease, let, or transfer the unit or assign the lease.
- 12) Supply any information or certification requested by LACDA to verify that the family is living in the unit or notify LACDA in advance if the family will be absent from the unit for longer than 30 days, including the purpose of the absence. Even if the family absence is authorized, the family must continue to pay the family portion of rent.

### The Family shall not:

- 1) Commit any fraud in connection with any housing assistance program.
- 2) Engage in drug-related criminal activity (including medical marijuana) or violent criminal activity on or near the premises of the unit, nor shall any guests or invitees of the family engage in drug-related criminal activity (including medical marijuana) or violent criminal activity on or near the premises of the unit.
- 3) Threaten or engage in abusive or violent behavior toward LACDA personnel.
- 4) Own or have any interest in the dwelling unit (other than in a manufactured home assisted under the program). If the owner is a cooperative, the family may be a member in the cooperative.
- 5) Receive assistance under the program while receiving another housing subsidy for the same or another unit under any other federal, state, or local housing assistance program (including other Section 8 programs).
- 6) Allow unauthorized persons to reside in the dwelling unit.

By signing below, I certify that I have read and understand the obligations listed above and agree to abide by them. I also understand that if I, or any member of my family, fail to comply with one or more of these obligations, I may be terminated from the program and lose my housing assistance subsidy.

\_\_\_\_\_  
Head of Household Name (PRINT)

\_\_\_\_\_  
Head of Household (SIGNATURE)

\_\_\_\_\_  
Date